

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
POPULATION TECHNICAL ADVISORY COMMITTEE

May 17, 2001  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue  
Phoenix, Arizona

MEMBERS IN ATTENDANCE

George Pettit, Gilbert, Chairman  
Anthony Farier for Nathan Crane, Avondale  
Joe Blanton, Buckeye  
\*Usama Abujbarah, Cave Creek  
Kyle McMaster for Bob Pazera, Chandler  
\*Rene Romero, El Mirage  
\*Jesse Drake, Fountain Hills  
\*Terry Yergan, Gila River Indian Community  
\*Ralph Vasquez, Gila Bend  
\*Kate Langford, Glendale  
Mary Hoy, Guadalupe  
\*Duncan Miller, Paradise Valley

Karen Keith, Goodyear  
\*Horatio Skeete, Litchfield Park  
Tom Ellsworth, Mesa  
\*Matt Holm, Maricopa County  
\*Linda Charron, Peoria  
Tim Tilton, Phoenix  
Harry Higgins, Scottsdale  
Rosa Herrera, Surprise  
\*Mark Elma, Tempe  
\*Jerry Stricklin, Wickenburg  
Dick Gregory, Youngtown

\*Those members neither present nor represented by proxy.

OTHERS IN ATTENDANCE

Betty Jeffries, DES  
Harry Wolfe, MAG

1. Call to Order

2. Call to the Audience

There were no requests to address the MAG POPTAC by members of the audience.

3. Approval of Minutes of April 19, 2001

It was moved by Harry Higgins, seconded by Tom Ellsworth and unanimously recommended to approve the MAG POPTAC meeting minutes of April 19, 2001.

4. Building Permit Completion Status Report

Building permit completions for the quarter ending March 31, 2001 were due on May 1, 2001. Harry

Wolfe requested that member agencies forward the completions for this quarter or any previous quarters be forwarded to MAG as soon as possible.

George Pettit asked who had not submitted their completions. Harry Wolfe responded that only a few jurisdictions have not submitted them and that MAG was in contact with them.

5. Forthcoming Release of Census 2000 Products

Harry Wolfe reported that by the end of May, the Census Bureau was scheduled to forward to the highest elected official of MAG member agencies their Census 2000 Demographic Profile. He added that the Demographic Profile will contain new information by place including but not limited to: number of people by 13 age categories, median age, population in group quarters, average household size, total housing units, occupied housing units and vacant housing units. Mr. Wolfe stated that while this information will initially be released by place, subsequently it will also be provided by Census Tract through the Census Bureau's Website.

Mr. Wolfe noted that in June 2001, the Census Bureau was scheduled to forward to the highest elected official of each member agency a housing unit count for the jurisdiction along with instructions for challenging the Census Count through the Count Question Resolution (CQR) Program which begins June 30, 2001. He said that jurisdictions that wish to challenge their housing unit count need to notify the Census Bureau. In response to this notification, the Census Bureau will forward to the jurisdiction a housing unit count by block.

Mr. Wolfe also reported that sometime between July and September, the Census Bureau will release the Summary File 1 which contains all the short form information down to the block level of geography.

6. Count Question Resolution Program

Harry Wolfe stated that at the end of June the Count Question Resolution Program will begin. He mentioned that the program provides an opportunity for jurisdictions to challenge their housing unit counts for Census 2000.

Joe Blanton asked when the Bureau would be ruling on challenges. Harry Wolfe indicated that the Bureau would be issuing rulings on a flow basis. He added that a challenge could be submitted as early as June 30, 2001.

7. Acquisition of Census Data from American Fact Finder

Harry Wolfe provided a demonstration of the use of the American Fact Finder to retrieve Census data.

8. MAG GIS and Database Enhancement Project

Harry Wolfe explained that MAG is undertaking a GIS and Database Enhancement Project to establish the base from which a new set of socioeconomic projections will be developed. He said that MAG had recently distributed to POPTAC members an employer database for their jurisdiction for review. Input on the database will be due on Monday May 21, 2001.; and that next week hotel/motel, RV Park, group

quarters, and post high school institution databases were scheduled to be distributed.

9. Revisions to Municipal Planning Areas

Harry Wolfe reviewed revisions of Municipal Planning Areas in Peoria, Surprise, Phoenix, Scottsdale, Avondale, Queen Creek, Gilbert, Youngtown and Buckeye.

10. Preparation of July 1, 2001 Resident Population Update for Maricopa County

Harry Wolfe stated that according to Executive Order 95-2, the Arizona Department of Economic Security is responsible for preparing a July 1, 2001 resident population update for the State and each of its individual counties. He commented that DES is collecting information on annexations from member agencies and will be circulating a survey on population in group quarters. He added that this information, together with housing permit completions will be used to develop a July 1, 2001 Arizona and Maricopa County Resident Population Update.

11. Date of Next Meeting

Harry Wolfe corrected the scheduled meeting date for June noting that the POPTAC would meet on Thursday June 21, 2001 at 1:30 p.m.

The meeting adjourned at 2:40 p.m.